



Break Housing Access Request & Agreement

For Dominican, Marshall, Regina and Stevie Halls (including Weber & Siena if for Closing)

Students may request to have special break housing access during the Winterim and Spring Break housing periods if the student is: working on campus or in the Madison area, taking a Winterim class or involved in approved extracurricular activities at Edgewood. There is a charge of \$65 per week for Spring and Winterim breaks. These are flat rates and will not be adjusted for residents planning to stay for only part of the break period. The fee will only be waived for athletes required to be on campus and for exchange students.

NAME _____ ID _____
LAST FIRST MI

HALL _____ ROOM _____ CELL PHONE (_____) _____

BREAK ACCESS REQUESTED FOR:

- Winterim Break (January)
- Res Hall Closing Late Stay (Dec.)
- Spring Break (Fri.-Sun.)
- Res Hall Closing Late Stay (May)

Dates needing access:

REASON FOR REQUESTING BREAK HOUSING ACCESS:

- Athletics, Sport: _____
- Distance from home (must be at least 1000 miles from home or an exchange student)
- Working at: _____ (note that you must provide a signed note from your supervisor verifying your work schedule)
- Taking a class (Winterim only), Class: _____
- Other, please explain:

Your signature indicates that you understand that a request for break access is not guaranteed. If your request is approved, you understand the following: all residence hall and Edgewood College Student Rights and Responsibilities are in full effect; alcohol is not allowed in the residence halls; visitation may be restricted, especially during the Winterim break when staff are not present on campus; doors should not be propped and room doors should be kept locked at all times. Failure to follow the above rules will result in immediate expulsion from break housing and subsequent judicial action. I further understand that should I fail to follow these rules, the College has no obligation to provide housing for me at any location during the break period.

This form must be returned to the Office of Residence Life (Predolin 215) at least one week prior to break. Once approved, hall access will be added to your ID card. Check your Edgewood email for specific break housing info once approved.

Approved: Yes No
Fee: \$ _____

Signature of Student

Date

Signature of Approving Res Life Staff Member

Date

**In Case of an Emergency, Dial 911. Security can be reached 24 hrs at 608-663-4321.
Residence Life Staff on duty can be reached by cell at 608-333-7491 or 608-225-1643.**



Break Housing Access Request & Agreement

For Dominican, Marshall, Regina and Stevie Halls (including Weber & Siena if for Closing)

Students may request to have special break housing access during the Thanksgiving, Winterim or Spring Break housing periods if the student is: working on campus or in the Madison area, taking a Winterim class or involved in approved extracurricular activities at Edgewood. There is a charge of \$65 per week for Spring and Winterim breaks and \$30 for the Thanksgiving break period (billed to the students account.) These are flat rates and will not be adjusted for residents planning to stay for only part of the break period. The fee will be waived for athletes required to be on campus and for exchange students only.

NAME _____ ID _____
LAST FIRST MI

HALL _____ ROOM _____ CELL PHONE (_____) _____

REASON FOR REQUESTING BREAK HOUSING ACCESS:

- Athletics, Sport: _____
- Distance from home (must be at least 1000 miles from home or an exchange student)
- Working at: _____ (note that you must provide a signed note from your supervisor verifying your work schedule)
- Taking a class (Winterim only), Class: _____
- Other, please explain: _____

BREAK ACCESS REQUESTED FOR:

- Thanksgiving Break (Wed.-Sun.)
- Winterim Break (January)
- Res Hall Closing Late Stay (Dec.)
- Spring Break (Fri.-Sun.)
- Res Hall Closing Late Stay (May)

Dates needing access:

Your signature indicates that you understand that a request for break access is not guaranteed. If your request is approved, you understand the following: all residence hall and Edgewood College Student Rights and Responsibilities are in full effect; alcohol is not allowed in the residence halls; visitation may be restricted, especially during the Winterim break when staff are not present on campus; doors should not be propped and room doors should be kept locked at all times. Failure to follow the above rules will result in immediate expulsion from break housing and subsequent judicial action. I further understand that should I fail to follow these rules, the College has no obligation to provide housing for me at any location during the break period.

This form must be returned to the Office of Residence Life (Predolin 215) at least one week prior to break. Once approved, hall access will be added to your ID card. Check your Edgewood email for specific break housing info once approved.

Approved: Yes No
Fee: \$ _____

Signature of Student Date

Signature of Approving Res Life Staff Member Date

In Case of an Emergency, Dial 9-911. Security can be reached 24 hrs at 608-663-4321. Residence Life Staff on duty can be reached by cell at 608-333-7491 or 608-225-1643