



EDGEWOOD COLLEGE

2017-2018

INFO FOR NEW RESIDENTS



Marshall Hall



Stevie Hall



West Regina Hall



East Regina Hall



**EAGLE
ENROLLMENT DAY**

Important Residence Life Summer Dates

Mid July, 2017:

Room assignments will be emailed to your **Edgewood email** by mid-July. You will receive information on which hall and room you've been assigned to, your roommate names and contact info (if applicable) and more details about your residence hall, including what to bring and how to get in contact with your Resident Assistant (RA).

Sat., Aug 19, 2017

NEW RESIDENTS MOVE IN
10:00 A.M.– 2:00 P.M.

2 Year Residence Life Housing Requirement

Our goal with our housing requirement is to enrich the college experience and strengthen the sense of community for our on-campus students. Research shows that the first two years of college are a critical time for students to develop academic and social networks in order to facilitate academic success, persistence, and satisfaction. Therefore, we are committed to providing a supportive and positive campus environment conducive to student engagement and learning for all students, particularly for our freshman and sophomores.

All freshmen students under the age of 21 will be required to live on campus for their first two academic years unless they choose to live with a family member and/or legal guardian (over the age of 25 and within commuting distance.) Students who sign up for and move in to the halls for their freshman year are locked in to the two year requirement. Exceptions to this policy will include: students who have children, live in domestic partnerships, are veterans or are part-time. Students studying abroad are considered to be fulfilling the residency requirement.

Residence Life Professional Staff

Claire Mand, Director of Residence Life
608-663-3228, cmand@edgewood.edu

Marissa Blackmore, Residence Life Coordinator
608-663-3228, mblackmore@edgewood.edu

Hollie McCrea Olson, Area Director (East & West Regina, Siena, Weber)
608-663-7900, hmccreaolson@edgewood.edu

Megan Armstrong, Area Director (Dominican, Stevie, Marshall)
608-663-6940, marmstrong@edgewood.edu

Residence Life Student Staff

Resident Assistants (or RA's) are experienced students who provide leadership in the residence halls. These students live on each floor of the residence halls and serve as a resource for the residents as well as work to build community within the residence halls.

Residence Life Mission Statement

The Residence Life Staff at Edgewood College fosters a welcoming and safe environment which supports students' personal and academic success. Through the living experience, we educate residents to be responsible community members in learning that is reflective of the five Dominican values (truth, compassion, justice, partnership, and community.)

Student Learning Outcomes:

As a result of living on campus, students will learn to:

- Engage effectively with people from different ethnic, racial and social backgrounds
- Thinks critically about complex issues
- Demonstrate effective problem-solving
- Have an understanding of their identity
- Be empowered to take leadership toward positive change
- Make healthier choices
- Act on personal values
- Demonstrate a capacity for interdependence and collaboration
- Develop a sense of responsibility for self and community
- Know how to lead a group toward a common goal
- Be able to make educated choices regarding their living environment

Residence Life Staff Summer Office Hours

The Residence Life Office will be open Monday through Thursday, from 8:00am to 4:30pm, and Friday from 8:00am to 12:30pm. The College is closed on Friday afternoons during the summer.

Freshman Hall Descriptions

Hall	Hall Type	Description
Regina Hall, East and West	Co-Ed	Single and double rooms with community bathrooms
Marshall Hall	Co-Ed	Single and double rooms with community bathrooms
Stevie Hall	Co-Ed	Double or Triple rooms sharing a private bathroom with one other room

Meal Plans

Students living in Marshall, West Regina, East Regina, Stevie, or Dominican Hall are placed on Edgewood's declining balance meal plan.

Edgewood offers three meal plan options to residents students.

Bronze Plan* (\$1,450) – This plan provides students \$1,400 to spend in any of our campus dining locations. This plan, estimating 12-13 meals per week, is a good option for those who plan to spend weekends off campus.

Silver Plan (\$1,650)** - This plan is for students who typically eat 14-15 meals per week in our residential dining facilities, plus occasional late night or between meal snacks. It is ideal for those who like to eat a quick breakfast in their room.

Gold Plan (\$1,850)** - This plan is recommended for students who eat 16-17 meals per week in campus dining facilities, plus occasional late night or between meal snacks.

The above options are based upon averages. Students are urged to pick a meal plan consistent with their own frequency and menu preferences. Students have the option to add meal plan dollars to their account during each semester by visiting the Business Office.

*Included in room and board rate **Silver and Gold plans are invoiced as an upgrade to your student account. The account will be charged the difference between the upgrade selected and the Bronze Plan.

Visit www.dineoncampus.com/edgewood for facility and menu info.

ALL students in the residence halls are required to be on a meal plan. Students can add more meal dollars to their plan at any point during the semester by completing a form at Dining Services (supplemental increases are \$50 for 50 meal dollars.) Meal dollars do not carry over from semester to semester. Any unused meal dollars are forfeited at the end of each semester. Students are committed for the semester to their chosen meal plan unless they make a switch before the 100% deadline (by the end of the first week of classes each semester). Our Dining Services Director is available for consultation.

Parking

Like many other colleges and universities, Edgewood College does not allow freshman residents to have cars on campus in an effort to help students get more involved with campus life. All Edgewood students may ride the Madison Metro during the academic year with a low cost bus pass that can be obtained from the Security Office in Weber Hall.

Laundry

Laundry is available in all of the halls and is free for resident use. Please be respectful of your community; laundry should not be done during quiet hours in laundry rooms adjacent to residence rooms (ie Regina and Stevie.) Also, students should remove laundry promptly from machines as they are shared by all residents. Report any issues to facilities at facilities-support@edgewood.edu right away. The college is not responsible for damages or stolen articles.

Living with a Roommate

Living with roommates can be one of the most exciting and scary parts of heading off to college. Here are some areas of focus when establishing roommate relationships:

- **Don't make assumptions (reach out beyond Facebook, etc.)**
- Remember: you don't have to be best friends, just courteous and respectful residents within the same living space
- Get to know your roommate (preferably starting as soon as you get your room assignment information)
- Be courteous: do unto your roommate as you would want done unto you
- Communicate with each other
- Compromise
- Share your differences and your talents
- Establish ground rules (for visitors, borrowing items, sleeping, cleaning, noise levels, music type, decor, study habits, dividing shared expenses etc.) You will work with your RA to complete a roommate agreement.

Room Details

- **Furnishings**

All of the rooms in all of the halls have basic furniture, either free standing or built in. An extra long twin bed (36" x 80"), mattress cover, desk and chair, as well as adequate dresser and closet space are provided for each resident. Most room/suites have a sink and all windows have blinds so you do not need to bring curtains. Each floor or area has a lounge with a TV and cable TV access.

- **Telephones**

Like many colleges, housing will provide a telephone upon request. Each room can be set up with a telephone with voice mail at no additional charge (student must request this through the Technology Assistance Center-TAC). Residents with roommates will share the one telephone line with local phone service. For long distance calls using the college phone system, students may bring their own long distance calling card or use a personal cell phone.

- **Cable**

Cable television is included in the room and board cost. If you'd like to access cable TV, don't forget to pack a cable cord.

- **Internet**

All rooms are wired for access to the campus Local Area Network (LAN) and a hard wire internet connection for each room resident is included in the room fee. Wireless access is available across campus. For a hard wire internet connection in your residence hall room, it is required that you have a **10/100 base-T NE200 card** and current **anti-virus software** on your computer. For streaming, it is highly recommended the students use a hard-wire connection for faster connection speeds. For more information, please contact the Technology Assistance Center at (608) 663-6900.

- **Mail**

All residents can receive mail and packages through our central Mail Center. All incoming mail and packages will available Monday-Friday 8am-4pm in the Mail Center, DeRicci 126. Students will be notified via their Edgewood email address when they receive mail or packages. Use the following address to receive mail:

RESIDENT STUDENT NAME
1000 Edgewood College Drive
Madison, WI 53711

● **Loft Policy**

The loft policy varies by hall and room type. Please refer to the chart opposite for details. Note that all Edgewood provided furniture must remain in the room, regardless of how residents choose to set it up.

East Regina, all rooms	
	Loft kits will be provided in each room. Kits include a guardrail which must be in position if the bed is lofted. All furniture must remain in the room. Students utilizing a lofted bed are liable for any personal injuries that may result.
Marshall & West Regina single rooms only	
	<p>If you would like a loft, please keep in mind that all of our beds can be set at a low loft position, which allows for extra under the bed storage etc. You may want to explore that option before committing to the time and expense of purchasing and installing a loft.</p> <p>Residents may install a personal loft brought in from off campus in these rooms only. Personal Loft Criteria (Marshall & Regina West single rooms only):</p> <ul style="list-style-type: none"> • Please note that per Edgewood College policy, Edgewood Staff is not allowed to assist with the building, installation or adjustment of a personal loft. • All lofts must be free standing (i.e., they may not rest on or be anchored to any other furniture, walls, or the ceiling). • Pressure lofts of any kind are NOT permitted. Lofts must be constructed with sturdy materials and heavy bolts. • A minimum of two cross-bracing bars must be provided on both ends and the back. • Maximum height allowed is 6 feet tall, measured from the top of the top piece of the frame. • The width and breadth dimensions of the loft may not exceed the size of the bed (i.e., the mattress should fit precisely). The mattresses are 36" by 80". • Contact your Resident Assistant after you have moved in to arrange an inspection appointment. Lofts not meeting the policy criteria will have to be removed. Students installing a loft in these rooms are liable for any personal or room injuries or damage that result from the loft. <p>Note that all furniture that is in the room when you move in must remain in the room, including the existing bed ends, mattress and mattress platform.</p>
Stevie, Marshall & West Regina doubles and triples	
	Students living in all other rooms are not permitted to install a personal loft nor does the college provide a loft kit for those rooms. Also note that all of our beds can be set at a low loft position, which allows for extra under the bed storage etc. Beds in double and triple rooms are also bunkable.

Residential Living 101 **-Important Policies-**

- **Alcohol and Controlled Substances**

Marshall, East and West Regina, Dominican (excluding the Dominican Apts), and Stevie Halls are alcohol-free and smoke-free including electronic cigarettes.

No possession or consumption of alcohol is permitted in resident rooms, the public areas of the buildings, or on the Edgewood grounds.

Edgewood College expects alcohol use to be safe and legal. There is a system in place for enforcing these policies. Excess use of alcohol puts the drinker at risk and has the potential to erode community within a residence halls. Most students can enjoy their residence hall experience while living within these expectations.

Smoking is permitted outside of the halls, as long as the smokers stay at least 20 feet away from building entrances and do not stand immediately below other resident room windows where the smoke can blow in.

The possession, use or sale of controlled substances in the residence halls is prohibited; this includes the possession of drug paraphernalia.

- **Visitation**

- ***Weekday Visitation***

All students are eligible to have weekday visitation of guests who are same sex/non-intimate partner guests. Reminder; overnight guests that are same sex/non-intimate partner must still be registered.

Opposite sex and same-sex intimate partner guests are prohibited overnight during the weekday. Overnight during the weekday is defined as Sunday-Thursday: 11:00pm-8:00am the following day

- ***Weekend Opposite Sex/Intimate Partner Visitation Hours for Student***

All students are eligible to have 24-hour weekend visitation of guests. Visitation hours in which members of the opposite sex and same-sex intimate partners are permitted are:

Weekend visitation hours begin 8:00AM Friday and run through 11:00pm Sunday. After these hours, members of the opposite sex are permitted only in the floor lounges for academic purposes only (studying, group projects, etc.) Quiet hours still apply in these areas so the surrounding resident rooms are not disturbed. Please also remember that no overnight guest may stay longer than three days in any two week period.

The full visitation policy will be available in the 2016-2017 Residence Life Handbook.

- **Quiet Hours**

Residents are expected to respect the rights of others with regard to noise levels for studying and sleeping. Residents being bothered by noise have the right to politely ask others to be quiet.

Quiet hours are in effect:

11:00pm to 8:00am, Sunday through Thursday

12:00 midnight to 10:00am, Friday and Saturday

- **Items not permitted in the Residence Halls**

Spider lamps, heating devices with open coils such as toasters, toaster ovens, alcohol, decorative alcohol containers, extension cords, pets except fish in tanks no larger than 10 gallons, halogen lamps (you can use a torchiere lamp with a fluorescent bulb), candles, incense, fireworks, and weapons. Nails, tacks, screws, adhesive tapes (i.e. masking, clear, duct), double sided foam adhesives, self sticking hangers, or hooks (i.e. command hooks) are prohibited for decorating because of damage they may cause to furniture, walls, etc.

- **Disciplinary Procedures Overview**

For a complete listing of all Residence Life and College Policies, all students should familiarize themselves with the Edgewood College Student Rights and Responsibilities Handbook that you will receive access to at Orientation as well as the Residence Life Handbook which will be accessible to all online once you begin in Fall.

Our Student Learning Outcomes reflect the type of behavior expected in the residence halls. All students are expected to respect one another, abide by state law and College policy, and to show the desire to want to learn from mistakes and make better, healthier choices.

Behavior not tolerated that could lead to dismissal from the halls as well as sanctions by the College include but aren't limited to: multiple alcohol violations, possession of drugs, vandalism, and/or harassment/assault of any kind.

RAs, Security, and Residence Life Professional staff work with residents to make sure policies are understood, respected, and when policies are broken, that residents learn from their behavior and are held accountable for their actions.

**Please review 2017-2018 Residence Life Handbook for final and complete policies and procedures.*

The Health Center

The Edgewood College Health Center is staffed by a certified nurse practitioner. The major goal of the Health Center is to encourage a program of health promotion and disease prevention. Health Services provide health assessments, care for acute illness and injuries, immunizations, health counseling, educational programming and referrals as necessary. Prescription medication may be prescribed if it is clinically indicated. Students are welcome to use Health Services as an informational resource in completing classroom assignments.

The Health Center requires every student to have a health history form on file at the beginning of the semester. You received a copy of this form in your AR Day packet. Students are required to have documentation of two doses of a live measles vaccine given after their first birthday or evidence of measles immunity, and an up-to date tetanus booster. Students are strongly encouraged to review the meningococcal vaccine information provided in the packet.

Call the Health Center for additional information or to schedule an appointment.

Security

The Department of Security takes an active role in ensuring the personal safety, security, and well-being of Students, Faculty and Staff at Edgewood College.

- 24 hour, 7 day security coverage on campus
- Safewalk program: escort service to campus parking areas and residence halls upon request

Edgewood College Security works closely with the City of Madison Police Department and the UW Madison Police Department to ensure that areas away from campus are as safe as possible.

Security Officers act as liaisons with local police and fire agencies and provide information about safety in the community. They also provide emergency response on campus.

What to Pack

THINGS YOU WILL NEED BUT MAY FORGET

- cleaning supplies (green seal certified preferred)
- linens
- mattress pad
- pillow
- towels
- blankets or comforter
- clothes basket or hamper
- laundry detergent
- change for laundry and vending machines
- garbage bags
- flashlight
- shower caddy
- bathrobe
- shower sandals
- two forms of ID (student employment)
- personal hygiene items
- first aid kit and medications
- alarm clock
- desk lamp
- UL approved electric outlet power strip with surge protector
- three-prong adapter
- headphones
- stamps
- umbrella
- school supplies
- white poster putty or blue painters tape to hang posters
- toilet paper

ITEMS OF COMFORT

- computer (computer labs are available)
- snack foods
- Energy Star certified microwave (less than 1200 watts, 1 per room) and small refrigerator (no larger than 4.6 cu. ft.), we recommend one refrigerator per room/suite
- fan
- additional stackable storage
- plants
- posters
- plate, cup, bowl, utensils
- television
- HDMI cord to connect your laptop to your TV
- DVD/DVR player
- IPOD/MP3 player
- lap desk
- camera

ITEMS NOT TO BRING

Please refer to list of items not permitted in the Residence Halls on the previous page of this booklet.



Residence Hall Calendar 2017-2018

Opening

Freshman Move In at 10AM-2PM on Saturday, August 19, 2017

Returning Student Move In at 10:00AM-2:00PM on Sunday, August 20, 2017

Returner Student Move In from 1:00PM-4:00PM on Monday, August 21, 2017

Returner Student Move In from 1:00PM-4:00PM on Tuesday, August 22, 2017

Classes begin on Wednesday, August 23, 2017

Fall Break

Monday & Tuesday, October 2-3, 2017, Halls remain open

Classes resume Wednesday, October 4, 2017

Winter Break

Halls close 6:00PM, Friday, December 15, 2017

Winterim

Halls open 12:00PM, Monday, January 1, 2018 for Winterim students and residents

who are employed by the College during the Winterim period

Spring Semester Opening

Halls open for all residents 12:00 noon, Sunday, January 21, 2018

Classes begin Monday, January 22, 2018

Spring Break

Halls close 6:00PM, Friday, March 9, 2018

Halls reopen 12:00 noon on Sunday, March 18, 2018

Classes resume Monday, March 19, 2018

Easter Break

March 30 – April 2, 2018, Halls remain open

Classes resume Tuesday, April 3, 2018

Limited food service during this break

Spring Closing

For students not participating in Commencement:

Halls and Apartments close 6:00PM, Friday, May 18, 2018

For Students participating in Commencement:

Halls and Apartments close at 12:00 Noon on Monday, May 21, 2018

*Please note that apartments (Dominican, Siena and Weber) remain open to their residents throughout Winter and Spring Breaks

If you have questions regarding hall opening and closing please contact the Office of Residence Life in Predolin 215 or at 608-663-3228.